

MINUTES

Amesbury Community Area Transport Group

Meeting: 17th February 2014

Attendees:

Cllrs David Baker, Jackie Clarke, Dave Goodman, Roger Fisher, Mike Hewitt (Chairman), Carol Slater, John Smale, Jan Tidd and Ian West

Andy Cole (Highways Engineer), Spencer Drinkwater (Transport Strategy Officer), Karen Linaker (Amesbury Community Area Manager), Kirsty Rose (Transport Engineer) and Julie Wharton (Transport Engineer)

	<u>Item</u>	<u>Update</u>	<u>Action</u>
1.	<u>Apologies</u>	None received	
2.	<u>Minutes of Previous Meeting</u>	The minutes of the previous meeting held on the 4 th December 2013 were noted.	
3.	<u>Current / Ongoing Schemes</u>		
(i)	<u>Shrewton, Tanners Lane to Bridge Garage pavement request</u>	This work has been commissioned and will be actioned as soon as possible	
(ii)	<u>Shrewton Primary School – potential for bollards to prevent parking</u>	This issue continues to be monitored by the parish council, who have recently reiterated their concerns to the local PCSO. Wiltshire Council's School Travel Adviser will contact the school to discuss potential options.	
(iii)	<u>Salisbury Rd, Bulford to Solstice Park – new cycleway</u>	Landowner negotiations are still ongoing. Cllr Smale stressed his concerns that planning permission for the route should be applied for as soon as possible. CATG reaffirmed its view that the Ratfyn route should not be pursued, as the preferred alternative was much safer and more direct.	John
(iv)	<u>Winterbourne Earls – assisted crossing</u>	Cllr David Baker (Chairman of Winterbournes Parish Council) commented on the need for improvements to be made to this assisted crossing. The crossing needed to be amended to ensure it was visible enough and therefore obvious enough for traffic to slow down. The group agreed to additional works which would keep the scheme within the previously agreed	Kirsty

		budget, and that the transport engineer could return to request additional funds should these be needed to further improve the crossing	
(v)	<u>Winterbourne Earls School warning sign</u>	The school is currently considering a report from the Council's Travel Plan Adviser on how a new warning sign can be installed. The parish council has also been consulted. The funds for the new warning sign will come from the Taking Action on School Journey's budget, not the CATG budget.	
(vi)	<u>Winterbourne Earls – School Warning Sign</u>	The recommendations of the Taking Action on School Journeys (TAOSJ) was for a new warning sign. Karen was asked to check when this would be put in place	Karen
(vii)	<u>Gaters Lane, Winterbourne Gunner</u>	The proposed solution being pursued to amend the visibility splays was to reposition the hedge and re-grade the bank. It was estimated that this could cost £10 – 12k. The hope was that these costs could be shared with the landowner, and Cllr Hewitt agreed liaise with the landowner. Kirsty to obtain an official quote for the works.	Mike / Kirsty
(viii)	<u>Bulford Primary School – school run improvements</u>	The school have introduced a one way system as one step to improving matters. John and Julie/Kirsty to contact school to see what further assistance is required.	John / Julie / Kirsty
(ix)	<u>Gomeldon Primary School – Highway Safety measures</u>	The school was working with Wiltshire Council and the Parish Council to implement new measures, including a new crossing point to be built in mid February. Funding for a school run drop off/pick up point and amber warning signs were being applied for from the TAOSJ fund. Karen to check progress and report update to next CATG meeting.	Karen
(x)	<u>Bulford – various crossing sites of concern</u>	Vehicles and pedestrian counts had been undertaken at: <ul style="list-style-type: none"> • Salisbury Road (nr Murco Garage) • High Street (nr Watergate Lane) • Salisbury Road nr Old Coach Road The CATG were advised that none of the sites met the criteria for the introduction of a new formal crossing point. However, improvements could be made : <ol style="list-style-type: none"> (a) to re-paint the existing crossing on Watergate Lane and to add warning signs to enhance its visibility (b) to introduce an informal crossing on the High Street (nr Watergate Lane) (c) to introduce a school crossing warning sign on the Salisbury Rd (Old Coach Rd) point of concern 	Julie

		The traffic engineers were asked to come back to the CATG with quotes for each of the improvements. Further to this information, the Parish Council would be asked to put forward a contribution.	
(xi)	<u>Boscombe Rd, Amesbury – Speeding Concerns</u>	The metrocount survey for this site had yet to be undertaken. NB: since the meeting, the result has been reported and the site is eligible for Community Speed Watch. Cllr Fisher has agreed to liaise with relevant parties to see if speed watch is the preferred solution	Roger
(xii)	<u>Bourne Cemetery, Winterslow Rd, Porton – New Layby</u>	The traffic engineer has advised that the plans for a new layby had been complicated by the need to drill trial holes to assess the location and depth of gas pipes. Should the pipes need relocating, this would add considerably to the overall costs of the scheme.	Kirsty / Julie
(xiii)	<u>Bulford Rd, Canadian Estate, Bulford – traffic calming required</u>	The CATG was advised that the traffic calming requirement needed further investigation, and that he would carry this out with the relevant local representatives. He also referred to the fact that the condition of the road required attention and that he had added the road to the “proposed improvement” list for 2014/15. The view was also expressed that this matter should be communicated to the Army 2020 Rebasing programme.	Andy / Kirsty
(xiv)	<u>Church Lane, Idmiston – junction with A338 – new barrier (and new white line)</u>	A long term solution to this is being drafted by officers, who will present costings as soon as possible. The CATG agreed to earmark up to £8k to this scheme.	Julie
(xv)	<u>Winterslow Rd, Porton</u>	The area immediately under the bridge will be repaired on the 27 th March 2014. Further repairs would be carried out in due course.	
(xvi)	<u>A36 Stapleford – speed limit review and double white line request</u>	The traffic engineer explained that in regard to the speed limit review, Wiltshire Council had to adhere to the same guidelines as that of the Highways Agency (HA), and therefore would have to concur that the conditions did not meet requirements for a 30mph speed limit. With regard to a double white line, the CATG was advised that it would be appropriate to request the HA to carry out assessments for this measure. Additionally, the traffic engineer advised that it could be worth while assessing the site to see if it complied with the positioning of a SID. The CATG agreed that a letter should be drafted to the HA reflecting the above advice	Kirsty / Julie

(xvii)	<u>A338 junction at Dogs Trust between Cholderton and Newton Toney</u>	The CATG agreed that the white lines should be refreshed and the vegetation should be cut back around this junction	Andy
(xvi)	<u>Shrewton A360 opposite bus stop – request for dropped kerbs</u>	CATG agreed to fund this at a cost of £750	Julie
(xvii)	<u>Winterslow Rd, Porton by Chalke House – narrow footpath/bank deterioration</u>	It was agreed that this was not a scheme that should be being progressed by the CATG, but that the Highways Officer and the Parish Council, along with the landowner, will liaise on a solution	Andy
(xviii)	<u>Archers Gate, Amesbury – byway to Salisbury Rd upgrade required</u>	Cllr Fisher asked for this to be deleted from the CATG issues list, as the byway will be upgraded with S106 funds and the request for a pedestrian crossing was not appropriate as the site is too close to a sharp bend	
(xix)	<u>Packway, Larkhill – traffic calming</u>	<p>The group was informed that this could be achieved by a number of measures:</p> <ul style="list-style-type: none"> (a) trimming the vegetation (b) increase the size of speed limit signs (c) enhancing the gateways (d) introducing a pinch point <p>Whilst noting that the CATG could contribute to these works, it was also felt that this was relevant to the Army 2020 Rebasing project.</p> <p>Engineers will bring costings on the proposed measures to the next meeting.</p>	Kirsty / Julie
4.	<u>New Requests & Issues</u>		
(i)	Earls Rise – Winterbourne Earls: parking obstructions	Cllr Baker appraised the group of the issue, explaining that the local PCSOs were assisting, but that the school run continued to cause residents to complain that properties on Earls Rise were being blocked, and that the white line previously painted to prevent parking, was not proving effective.	Karen

		Cllr Hewitt requested that a roundtable discussion be held with relevant local representatives and local police officers to identify what the potential solutions could be.	
(ii)	Back Lane, Tilshead – need to improve access via Imber Place	The group were appraised of the difficulty raised by a resident on this lane who was experiencing access problems. The Highways Engineer advised that he would liaise with the resident, the local unitary councillor and the parish council and would report back to the next meeting of the CATG if necessary.	Andy
(iii)	New Bus Shelter for Raleigh Crescent, Amesbury	The CATG noted that it had the discretion to assist with the purchase and installation costs of this new shelter. Officers agreed to investigate if an existing unused shelter in Countess Court could be used and to report back with the solution.	Julie
(iv)	SID requests from Idmiston Parish Council	Cllr Tidd asked if SIDs could be placed on the A338 through the 30mph speed limit through Idmiston and on Winterslow Rd in Porton. She commented on the need clear vegetation around 30mph repeater signs in the village and for new signs to be put in. Karen agreed to raise the metro count requests to assess the eligibility of these sites for a SID	Karen
(v)	Signage on Gomeldon Rd, Porton for Baptist Church	Cllr Tidd asked for a new sign. Karen to advise of the process	Karen
(vi)	Light defect on Churchill Avenue, Bulford	Andy and Craig were asked to chase the Clarence request concerning this issue. Cllr Clarke to confirm the reference number	Cllr Clarke / Andy / Craig
(vii)	A360 (by Rolleston Manor) street lamp defect	This issue had been reported to Clarence but needed chasing. Cllr West was asked to liaise with Craig	Cllr West / Craig
(viii)	Porton Ford & Bollards	Officers to liaise with the Parish Council for more information	Karen
5.	<u>New 20mph Speed Limit Policy</u>		
	<p>The group noted the new policy, and that this required the group to prioritise 2 locations in the area for review in 2014/15. The following process was agreed:</p> <p>(a) Towns and Parishes put forward their suggested locations for 20mph restrictions to the Community Area Managers by the 11th April 2014</p> <p>(b) Transportation Officers review the overall list of locations and remove those</p>		Karen

	<p>that clearly do not meet the criteria before 18 April</p> <p>(c) The CATG then prioritise the remaining short list and identify the two locations to be taken forward for full assessment in 2014/15 on the 28 April</p>	
6.	<u>Requests for Sign De-Cluttering & Minor Traffic Signing Improvements</u>	
(a)	<p>Sign de-cluttering - the group agreed the following policy and procedure:</p> <p>Town and Parish Councils are encouraged to consider the impact of traffic signs in their area and to compile lists of signs they would like officers to consider for removal. These lists should be submitted via the CATG for monitoring purposes. Officers will return their findings to the relevant Council via the CATG. Other groups such as Community Area Partnerships can be involved in this process but they must forward their suggestions to the Town or Parish Council for endorsement.</p> <p>The timescale for officers to consider each application will be determined by demand and will be run on a first come, first serve basis. This work will have to be programmed alongside our key projects such as Route Studies and Local Safety Schemes and other projects prioritised by the Area Boards and CATGs. Schemes to address safety concerns will continue to receive the highest priority. Funding for this work for 2014 / 15 will be covered by centrally held highways budgets.</p>	Karen
(b)	<p>Minor Signing Improvements – the group agreed a new policy and procedure which will require all minor signing requests to be considered by the CATG, following consultation with the relevant town or parish council. Karen agreed to inform all of this new procedure.</p>	Karen
7.	<u>Metro Count Results</u>	
	The group discussed the results of the metro count surveys carried out recently, and noted those pending.	
8.	Budget Update	Kirsty
	Kirsty informed the group that the budget was likely to be spent by the end of the year, but that any underspend could be rolled forward to the 2014/15 budget.	
9.	<u>Date of Next Meeting</u>	
	Monday 28 th April 2014, 10.30am – Amesbury Fire Station, Salisbury Road, Amesbury, SP4 7HL	Karen